

Volunteer Opportunity!

Meal Site Director

**Lanesboro Council on Aging
Senior Nutrition Program
Tuesdays and Thursdays 10:30 am – 12:30 pm**

Do you like to work with people? Can you create a positive, friendly environment? Can you multi-task? Are you sensitive to other's needs? Do you have good communication skills? This may be the opportunity you've been waiting for!

What's it all about?

Oversee and coordinate the meal service operations at the Lanesboro Council on Aging. Including, but not limited to, the following:

- Maintain an accurate reservation and service system.
- Monitor food quality and portion control. Obtain input from participants.
- Order and monitor supplies.
- Oversee handling of donations.
- Train and work with other volunteers.
- Maintain sanitation standards, oversee food service and clean up.
- Maintain records for Elder Services, as required.
- Attend a short Site Director meeting once a month.

What's required?

- Be able to follow established procedures and processes.
- Be prompt and maintain regular attendance.
- Be willing to receive Food Safety Training Certification and Allergy Awareness Training through Elder Services.

This is the perfect opportunity for a caring person who is friendly, likes people and is a responsible multi-tasker.

Interested?

To apply, please contact Lanesboro Council on Aging Director Lorna Gayle at 413-448-2682 or Elder Services' Volunteer Coordinator Bonny DiTomasso at 413-499-0524.

The Lanesboro Meal Site is open to all individuals 60 years or older for a suggested donation of \$2.00. The Lanesboro Council on Aging manages the site in accordance with guidelines set by Elder Services of Berkshire County's Elderly Nutrition Program.